



## Registration Form

Name of Course: \_\_\_\_\_

Course Location: \_\_\_\_\_

Course Date(s): \_\_\_\_\_ Quoted Course Fee: \_\_\_\_\_

Please tell us where you heard about our services \_\_\_\_\_

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Registrant(s):

Name	Email	Phone

Organisation: \_\_\_\_\_

Contact Person (if not registrant): \_\_\_\_\_ Phone No: \_\_\_\_\_

Contact Email Address: \_\_\_\_\_

**I have read, understood and agreed to Kendor Consulting's Terms and Conditions, related to seminars and training courses, as outlined in the accompanying document.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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### **Payment Options:**

Payment is required at least 7 days prior to the scheduled commencement of the training course.

Cheque Payable to: Kendor Ent. Consulting Ltd	Direct Deposit: Account: Kendor Ent. Consulting Ltd Bank: GTB A/C: 228 659318-1-1-0
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Email this completed form to [info@kendorconsulting.com](mailto:info@kendorconsulting.com)  
Or return to our office at 3, Taiwo Koya Street, Ilupeju, Lagos



## Terms & Conditions for Seminars and Training Courses

A signed or emailed registration form, returned to Kendor's office indicates that you have read and agreed to the terms and conditions set out below:

1. A place on any course is reserved only upon receipt of a signed training registration form accompanied by a purchase order for an amount equal to the quoted course fee.
2. Full payment for all training activities must be received 7 working days prior to the commencement of the course.
3. Kendor reserves the right to cancel or re-schedule courses with 7 days notice. In the event of such cancellation, registrants can opt to have all pre-paid fees refunded in full or credited towards the next available course.
4. In the event of customer cancellation, course fees shall be refunded in full provided at least 14 days notice is given prior to course commencement. No refunds will be given in respect to customer cancellations received less than 14 days prior to commencement of the scheduled course.

**Thank you for your interest in Kendor's services.**